

New Supplier Form

In order for IQ Design to approve and set-up new suppliers; the information requested below is required.

Note: All payments are made by electronic funds transfer (EFT).

Date _____

Supplier Information

Organisation/Company Name _____

Registered No. _____ VAT Registered No. _____

Trading Style _____

Registered Office _____

Trading Address _____
(if different to above)

Telephone Number _____ Fax Number _____

General Email Address _____ Website _____

Contact Person _____ Email Address _____

Product or Service Traded _____

Trading since _____ Trading currency _____ Delivery Terms _____

Credit Terms - Yes Please specify _____ No Credit limit _____

Bank Information

Bank Name _____

Address _____

Account name _____

Account No. _____

Bank sort code _____

Bank SWIFT address _____

IBAN No. _____

Signed on behalf of the supplier _____ Position _____

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